

PRIVACY POLICY

This website privacy policy www.biotcloud.com (hereinafter referred to as the "Privacy Policy") specifies in particular the terms of use of the website www.biotcloud.com by its visitors (hereinafter referred to as the "User"), the principles of personal data processing and the issue of Cookies used on the website www.biotcloud.com.

1. GENERAL PROVISIONS

1.1. This Privacy Policy governs your use of the website www.biotcloud.com.

1.2. The controller of the User's personal data is BIOT Sp. z o. o. with its registered office in Zielona Góra, at ul. Nowy Kisielin - Nowa 7, 66-002 Zielona Góra, registered in the District Court in Zielona Góra, 8th Commercial Division of the National Court Register under the KRS number: 0000695926, Tax Identification Number (NIP): 9731045329 (hereinafter referred to as the "Controller").

1.3. The minimum technical requirements necessary to cooperate with the IT system used by the Administrator include a computer or other device connected to the Internet, equipped with a web browser and email access, as well as enabling cookies and Javascript in the web browser. The Administrator recommends setting a minimum screen resolution of 1024×768.

1.4. Personal data of users of the website www.biotcloud.com are processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as "GDPR"), as well as in accordance with the Act on the provision of electronic services of 18 July 2002 (Journal of Laws of 2017, item 459, as amended).

1.5. The Controller takes special care to protect the interests of data subjects, and in particular ensures that the data collected by it are processed lawfully, fairly and transparently, collected for specific, explicit and legitimate purposes and not further processed in a manner incompatible with those purposes, adequate, relevant and limited to what is necessary for the purposes for which they are processed, accurate and, where necessary, updated, stored in a form which permits identification of the data subject for no longer than is necessary for the purposes for which the data are processed, processed in a way that ensures appropriate security of personal data, including protection against unauthorised or unlawful processing and accidental loss, destruction or damage, using appropriate technical or organisational measures.

2. PERSONAL DATA PROCESSING

2.1. The Administrator may process Users' personal data if it is necessary to use the website www.biotcloud.com or the services provided via it.

2.2. The purpose, scope and categories of recipients of the data processed by the Administrator will result from the actions undertaken by the User each time when using the website www.biotcloud.com.

2.3. The possible purposes of processing Users' personal data by the Administrator are specified below.

2.3.1. Personal data including name, surname, email address, and telephone number of the person who contacts the Administrator via email will be processed for the purpose of:

a) handling the submitted inquiry and communicating with that person in connection with his or her message sent via e-mail – pursuant to Article 6(1)(f) of the GDPR, i.e. on the basis of the legitimate interest pursued by the Controller, which is communication with the person who initiated contact with the Controller;

b) establishing or pursuing claims or defending against possible claims between a person who contacted the Controller via e-mail – pursuant to Article 6(1)(f) of the GDPR, i.e. on the basis of the legitimate interest pursued by the Controller, which is the possibility of establishing and pursuing claims and defending against claims.

2.4. Providing personal data is voluntary, however, in each specific case, it is necessary to use the services provided by the Administrator selected by the User (failure to provide the appropriate data results in the Administrator being unable to provide the services).

2.5. The User's personal data will be processed for the period necessary to achieve the purposes for which the data is processed or until an objection is raised (if the processing is based on the legitimate interest of the Administrator) – whichever occurs first.

2.7. Personal data processed by the Controller will be disclosed to third parties in accordance with Article 28 of the GDPR.

2.8. The Controller may transfer personal data to countries outside the European Economic Area (EEA). Where the Controller transfers personal data to such countries, the Controller does so pursuant to Standard Contractual Clauses.

2.9. More information on the transfer of personal data to third countries can be obtained by contacting the Controller directly.

2.10. Personal data processed by the Administrator may be made available to entities and bodies authorized to process such data under the law.

3. COOKIES AND OPERATIONAL DATA

3.1. Cookies (hereinafter referred to as "Cookies") are IT data, in particular small information in the form of text files sent by the server and saved and stored on the end device of the person visiting the website www.biotcloud.com.

3.2. Generally, cookies themselves do not constitute personal data, but certain information stored in cookies (e.g., preferences), especially when combined with other information about the User, may be treated as personal data. Personal data collected using cookies may be processed solely for the purpose of performing specific functions related to providing the User with access to the [www.biotcloud.com website](http://www.biotcloud.com), as described below. Such data is encrypted to prevent unauthorized access. Where data collected using cookies constitute personal data, the Controller processes it solely on the legal basis provided for in the GDPR, as referred to in point 2.3 above.

The following cookies are used on the website www.biotcloud.com :

3.3.1. Administrator's Cookies:

a) session cookies – these are temporary files that remain saved on the User's computer or mobile device until logging out of the website, leaving the website or turning off the software (web browser);

b) permanent – remain on the User's device for the time specified in the cookie file parameters or until they are manually deleted by the User in the web browser;

3.3.2. Third-party cookies.

3.4. The Administrator may process data (including personal data) contained in Cookies when Users use the website www.biotcloud.com for the following purposes:

3.4.1. enabling the Administrator to administer the website www.biotcloud.com, in particular by collecting data in the form of server logs;

3.4.2. authentication of the User of the website www.biotcloud.com;

3.4.3. verifying whether the User has seen a pop-up window (so-called Pop-up) and when to display the settings pop-up window again;

3.4.4. measuring User interactions with the website www.biotcloud.com and determining where its Users come from;

3.4.5. creating statistics that help understand how Users use the website www.biotcloud.com, which enables the improvement of its structure and content;

3.4.6. development of the website www.biotcloud.com, including optimisation of its functionality in terms of User behaviour.

3.5. Each visit to the website www.biotcloud.com involves sending a query to the server on which this website is hosted. Each query sent to the server is recorded in the server logs. The server logs contain, among other things, the User's IP address, the date and time of the event, information about the web browser and operating system used by the User. This information is saved and stored on the server used by the Administrator by the entity providing the server hosting service. The data stored in the server logs is not associated with specific individuals using the website. www.biotcloud.com and are not used to identify the User. Server logs are used to assist in the administration of the [www.biotcloud.com website](http://www.biotcloud.com), and their content is not disclosed to anyone other than those authorized to administer the server. The entity providing the hosting service is EagerDots spółka cywilna.

4. RIGHTS RELATED TO DATA PROCESSING

4.1. Providing data by Users is voluntary, but to a certain extent (depending on the actions undertaken by the User each time when using the website www.biotcloud.com) it is necessary to use the website www.biotcloud.com.

4.2. The User is entitled to:

4.2.1 the right to access your personal data;

4.2.2 the right to request their rectification;

4.2.3 the right to request their deletion;

4.2.4 the right to request the restriction of their processing;

4.2.5 the right to data portability, i.e., to receive personal data from the Controller in a structured, commonly used, machine-readable format. The User may also request that the Controller send the personal data they have provided to another controller;

4.2.6 the right to object to the processing of personal data to the extent that the basis for the processing of personal data is the legitimate interest of the Controller,

4.3. the right to withdraw consent to the processing of personal data at any time, without affecting the lawfulness of processing based on consent before its withdrawal.

4.4. In order to exercise the above rights, please contact the Administrator using the contact details provided above (contact details indicated in point 1.2.).

4.5. Furthermore, the User has the right to lodge a complaint with the supervisory authority responsible for personal data protection (the President of the Personal Data Protection Office) if the User believes that the processing of data violates the GDPR.

5. COPYRIGHT

5.1. All materials, graphic elements, the arrangement and composition of these elements (layout), trademarks, and other information available on the website www.biotcloud.com are subject to the exclusive rights of the Administrator.

5.2. Downloading or using any materials available on the website in any way www.biotcloud.com requires the consent of the Administrator.

5.3. Downloading materials must not violate the Privacy Policy, generally applicable legal provisions, or the interests of the Administrator.

5.4. All graphic elements, technical solutions and other elements of the website www.biotcloud.com are subject to copyright protection of the Administrator.

5.5. Subject to the provisions of point 5.4 above, all content posted on the website www.biotcloud.com is copyrighted and is the property of the Administrator. The User is fully liable for any damage caused to the Administrator resulting from the use of any content without the Administrator's consent.

6. CHANGES TO THE PRIVACY POLICY

6.1. The Administrator may change the Privacy Policy and the terms of use of the website www.biotcloud.com if at least one of the important reasons indicated in the catalogue below occurs:

6.1.1. changes to the provisions of applicable law that regulate the conduct of business by the Administrator;

6.1.2. the need to adapt the content of the Privacy Policy to applicable law or the need to make editorial changes to the Privacy Policy;

6.1.3. change in the manner of operation or functioning of the website www.biotcloud.com, which will be caused by objective and independent reasons of a technological or technical nature;

6.1.4. changing the terms of use of the website www.biotcloud.com in a way that does not worsen the situation of Users compared to the current ones;

6.1.5. the need to update the Administrator's data indicated in the Privacy Policy.

7. FINAL PROVISIONS

7.1. The website www.biotcloud.com may contain links to other websites. The Administrator suggests that you review the privacy policies on other websites after navigating to them. This Privacy Policy applies solely to the website www.biotcloud.com.

7.2. The Administrator applies technical and organizational measures to ensure the protection of processed personal data appropriate to the threats and categories of data being protected, and in particular protects data against unauthorized disclosure, removal by an unauthorized person, processing in violation of applicable regulations, and alteration, loss, damage or destruction.

7.3. The Administrator protects the data set against unauthorized access.

7.4. In matters not regulated in this Privacy Policy, the provisions of the Act of 23 April 1964, the Civil Code, shall apply.

7.5. Contact regarding all matters related to support and technical assistance is made via messages sent to the following e-mail address: biuro@biotcloud.com.